

OFFICE OF THE PRINCIPAL: MUNICIPAL COLLEGE, ROURKELA

No. 975 /MCR

Date: 27/07/2021

Extra Curricular activities has been assigned to the members of staff as detailed below for the session 2021-22. The members of staff, while discharging the responsibilities are requested to take note of their assignments to see these activities are ensured upon during the academic session.

ASSIGNMENT	NAME OF THE PERSON/PERSONS	Signature
Secretary Staff Council	Dr A.K Mishra	
Admission -in -Charge (+2)	Dr S Padhan	
Admission -in -Charge (+3)	Smt. B.L.Deo	
Co-ordinator BBA /M.Com Self Financing Course	Sri S.K.Mohanty	
Asst Co-ordinator BBA/M Com Self Financing Course	Sri B.K.Parhi	
Administrative Bursar	Smt. B.L.Deo	
Academic Bursar	Dr A.K.Mishra (+3) Dr S Padhan (+2)	
Accounts Bursar	Dr P.K. Kar	
Academic Council	All HODS Ex-officio and Academic Bursar	
Development Committee	Dr A.K.mishra Dr P.K.Kar Smt B.L.Deo Sri H.K.Puhan Sri D.R.Mohanty	
Budget Committee	Dr. P.K. Kar, Sri S.K.Mohanty Sri A.K.Mohanty(Acct)	
Purchase Committee	Dr P.K. Kar Sri B.K.Parhi Sri R.K.Mishra	
Examination Section	Smt. M.R.Chanda Sri S.K.Mohanty Ms S.Behera	
UGC Affairs	Sri B.Choudhury Sri U.K.Behera Sri A.K.Sahoo	
Co-ordinator IQAC	Sri B.Choudhury	



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